

Monroe Township Board of Trustees Meeting Minutes

February 10, 2022

6:30 p.m.

Meeting was called to order by Mr. Peck at 6:30 p.m.

Roll Call: Mr. Forder-present, Ms. Jowers-present, Mr. Peck-present, Ms. Forder-present

Pledge of Allegiance was recited.

Guest Speakers: N/A

Township Business:

Deputy Kramer and Deputy Williams

December 61 incident reports and 58 offense reports, January 44 offense reports and 65 incident reports.

Fiscal Officer-Candace Forder

Motion# 23-2022 was made by Mr. Forder to approve the minutes from the Monroe Township Board of Trustees Organizational Meeting from January 6, 2022 as presented. Ms. Jowers 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion# 24-2022 was made by Ms. Jowers to approve the minutes from the Monroe Township Board of Trustees Regular Meeting from January 6, 2022 as presented. Mr. Forder 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion# 25-2022 was made by Mr. Forder to approve the minutes from the Monroe Township Board of Trustees Special Meeting from January 11, 2022 as presented. Ms. Jowers 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion# 26-2022 was made by Ms. Jowers to approve the financial statements included in packets for the period ending January 31, 2022 as presented. Mr. Forder 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Monroe Township has been notified by mail from Clermont County Records Office with revised information on Zoning Resolutions and Amendments (included in packet).

Monroe Township has received the 2021 Road Mileage Certification that will need to be reviewed and executed and returned by March 1, 2022.

Monroe Township has received the Clermont County Park District application for the 2022 Community Parks Improvement Grant Program. Chief Downey will work on this grant and at the next meeting the project will be discussed in further detail.

Zoning-Mike Boots

2 permits issued for the month of January. Legislation is being prepared by the County Prosecuto'rs Office for the Board of Trustees to approve to address nuisance properties.

Mr. Boots is currently reviewing properties that have possible zoning violations.

Discussion of a paper road at 1546 US 52, the Trustees will go and look at the property site.

Mr. Boots has been contacted by "Pets for Patients" in regards to interest in purchasing property in Monroe Township for their organization. More information will be forth coming.

Brad Overclaus will serve has a Member of the Board of Zoning Appeals and Mike Wright will serve as a Member of the Planning Commission.

Maintenance-Greg Schrichten

Report in writing.

Additional salt has been purchased.

Mr. Schrichten presented information on a Karcher professional power washer that the maintenance department would like to purchase. Mr. Schrichten will contact the company for warranty information.

Cemeteries-Jerry Cramer

2 graves sold and 1 marked for burial.

The Township received a returned check from the purchase of a grave site. A new payment has been made to cover this check and bank service fees.

Fire/EMS Department-Chief Steve Downey

Report in writing.

Total of 113 runs for the month of January.

Nate Ritchey will be taking over IT responsibilities.

Chief Downey received for the Fire/EMS Department 2 grants in the month of January with a total of \$3,549.71. Paul Nort's services will be Saturday at 12:00 at Station 33.

Motion# 28-2022 was made by Mr. Forder to remove the probation off of Nate Ritchey and increase his pay rate to \$17.12 per hour effective January 23, 2022. Ms. Jowers 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion# 29-2022 was made by Mr. Forder to add Richard Lovett FF/Medic to acting LT, with a pay rate of \$16.89 per hour effective February 20, 2022. Ms. Jowers 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion# 30-2022 was made by Ms. Jowers to hire Bethany Disher as a full time FF/Medic with a one-year probation at a pay rate of \$16.47 per hour effective February 6, 2022. Mr. Forder 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion # 31-2022 was made by Mr. Forder to accept Doug Jones's new resignation letter with an effective date of January 22, 2022 to change his employment from full-time to part-time. New pay rate will be \$16.58 per hour. Ms. Jowers 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion# 32-2022 was made by Ms. Jowers to advertise an open bid to purchase a fire truck. Bids need to be at the Township Hall by noon on March 10, 2022. Mr. Forder 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion# 33-2022 was made by Mr. Forder to put a renewal Levy from 2003 on the ballot for the next election. Ms. Jowers 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion# 34-2022 was made by Ms. Jowers to enter into Executive Session per ORC# 121.22 (G) (a) wages of an employee. Mr. Forder 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Entered into Executive Session at 6:59 p.m.

Returned to regular session at 7:20 p.m.

Roll Call: Mr. Forder-present, Ms. Jowers-present, Mr. Peck-present, Ms. Forder-present

Action Taken:

Motion# 35-2022 was made by Ms. Jowers to pay Mark Jaehnen the amount of \$575.00 for consulting fees for the month of January. Mr. Forder 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion# 36-2022 was made by Ms. Jowers to increase the wages of the maintenance department by 5% effective February 20, 2022. Mr. Forder 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Motion# 37-2022 was made by Mr. Forder to adjourn the meeting. Ms. Jowers 2nd the motion.

Vote: Mr. Forder-yes, Ms. Jowers-yes, Mr. Peck-yes

Meeting adjourned at 7:41 p.m.

Minutes taken by Candace Forder

Mr. Forder _____

Ms. Jowers _____

Mr. Peck _____